



KERALA RAIL DEVELOPMENT CORPORATION LTD
(A Joint Venture Undertaking of Govt. of Kerala & Ministry of Railways, Govt. of India)

VACANCY NOTICE No 13 /2025

No. KRDCCL/64/2025

Dated: 12 September 2025

Organization	Kerala Rail Development Corporation Limited
Title of the Post	Consultant - Accounts and Finance
Number of Vacancies	1
Place of posting	Trivandrum, Kerala
Pay and other allowances fixation:	Consolidated pay
Terms of Appointment	On contract basis
Educational Qualification	Any Degree
Experience	Retired Railway Officers of the rank of ADFM/AFA with a minimum of 5 years or more preferably from Southern Railway.
Preferable Experience:	Assisting in financial management, contract Management, Finance proposals, and bill processing. Verification of estimates, invoices, and payments. Coordination with Railway finance offices and related agencies. Preparation of Monthly Financial Progress Reports and monitoring project cash flows. Co-ordination with teams on tender finalization and ensuring compliance with railway circulars and procurement procedures. Liaison with auditors and ensuring statutory compliances.
Maximum Age Limit	63 Years
Last date of submission of application	7 days from the date of Notice
Web Address	www.keralarail.com
Candidates may send their applications in the format attached as Annexure-1 along with a copy of certificates, recent Passport size Photograph to the Managing Director, Kerala Rail Development Corporation Limited, 5th floor, Trans tower, Vazhuthacaud, Thiruvananthapuram, Kerala-695014. A scanned copy of the duly filled and signed proforma in pdf format may also be sent by candidate through e-mail to krdcclgok@gmail.com	

A John Joseph
DGM HR

5th Floor, Trans Tower,
Vazhuthacaud,
Thiruvananthapuram,
Kerala, Pin: 695 014

Phone: 0471 - 2324330, 2326330
Fax: 0471 - 2325330
Email: krdcclgok@gmail.com
Web: www.keralarail.com

CIN: U63030KL2017SGC047699
GSTIN: 32AAGCK4047G1ZS
TAN: TVDK02546F
PAN: AAGCK4047G

Annexure -1

KERALA RAIL DEVELOPMENT CORPORATION LIMITED

CV FORMAT

APPLICATION FOR PROSPECTIVE VACANCIES

NAME OF POSITION APPLIED FOR

1. NAME OF THE CANDIDATE WITH :
ADDRESS,EMAIL ID & PHONE NUMBER

2. EMPLOYMENT DETAILS :
Name of the Organisation
Expected Date of Relief
Current pay band & basic if serving/retired from
Central Govt/State Govt/PSUs (Pl attach
documentary proof, LPC for serving
employees/Pension pay order for retired
employees)

3. DATE OF BIRTH (with valid documentary proof) :

4. NATIONALITY :
(submit copy of passport/OCI Card if Citizenship
is not Indian)

5. ACADEMIC - BASIC QUALIFICATION:

Degree/ Diploma	Stream	Institute	Year	CGPA	Submission of documentary evidence, Y/N May mention reg no,if any)

6. ACADEMIC - ADDITIONAL QUALIFICATION:

Degree/ Diploma	Stream	Institute	Year	CGPA	Submission of documentary evidence(Y/N)

7 ADDITIONAL CERTIFICATIONS/MEMBERSHIP IN PROFESSIONAL ASSOCIATIONS

Certification (with certification no.)	Institute	Year	Submission of documentary evidence

8 OTHER TRAINING

Indicate participation in specialized trainings/workshops etc.
Courses in relevant field with credentials also may be indicated.

9 COUNTRIES OF WORK EXPERIENCE

(Indicate work experience outside India with duration, duly mentioning Client and Employer, task assigned etc. attach necessary documentary proof)

10 LANGUAGES

(Tick whichever is applicable, add languages for each additional language not indicated below)

MALAYALAM:

Reading: Good/Fair/Poor Speaking: Good/Fair/Poor Writing Good/Fair/Poor

ENGLISH:

Reading: Good/Fair/Poor Speaking: Good/Fair/Poor Writing Good/Fair/Poor

HINDI:

Reading: Good/Fair/Poor Speaking: Good/Fair/Poor Writing Good/Fair/Poor

11 LENGTH OF PROFESSIONAL EXPERIENCE

12 DETAILS OF PROFESSIONAL EXPERIENCE:

[Add tables for each record at an organization /posting, submit along with documentary evidence of experience. Current employment if any may be mentioned]

Company 1		
Position		
Client (if any)		
Relevance		
From Date		
To Date		
Tenure		
Key Responsibilities		
Major Achievements		
Company 2		
Position		
Client (if any)		
Relevance		
From Date		
To Date		
Tenure		

Key Responsibilities		
Major Achievements		

13.

CERTIFICATIONS

I, the undersigned, certify that:

I have taken due diligence in filling up with application form. I declare that all the information provided here are correct and agree to submit the necessary proof(s) as and when called for the purpose of engagement.

(Signature) _____

Name:

Address:

Date: