



KERALA RAIL DEVELOPMENT CORPORATION LTD
(A Joint Venture Undertaking of Govt. of Kerala & Ministry of Railways, Govt. of India)

VACANCY NOTICE No : 14 / 2021


ISSUED ON: 01 November 2021

No. KRDCCL/81/2021

Date: 01.11.2021

Organization	Kerala Rail Development Corporation Limited.
Title of the Post	Assistant Manager (HR) in Grade E-2
Number of Vacancies	1 Post
Place of posting	Trivandrum , Kerala
Scale of Pay	As per IDA Scale in E2 Grade
Age	Not more than 50 years as on 01.01.2021
Educational Qualification	Graduation in any discipline with Computer knowledge.
Service / Department	HR/Establishment
Eligibility Criteria	Minimum 10 years experience in Central Govt / Central PSU.
Experience	Candidates must have knowledge of recruitment related matters, Pay roll making with Biometric attendance system, Discipline matters of employees, Contract related matter including Legal matters, EPF, ESI, and execution of agreements etc. Knowledge of Tender related matter is an add on advantage. Candidates should have good communication skill in English, Malayalam and Hindi and will have the capacity to liaise with various agencies of Central Govt, PSUs etc.
Last date of submission of application	14 days from the date of issue
Web Address	www.keralarail.com

Candidates may send their resume to the Managing Director Kerala Rail Development Corporation Limited, Vazhuthacaud, Thiruvananthapuram -695014. A scanned copy of the application duly signed in PDF format may also be send through E-mail to info@keralarail.com / krdclgok@gmail.com.


Sheba Brittas 01/11/21
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KRDCCL/TRIVANDRUM

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GSTIN: 32AAGCK4047G1ZS
TAN: TVDK02546F
PAN: AAGCK4047G