



KERALA RAIL DEVELOPMENT CORPORATION LTD

(A Joint Venture Undertaking of Government of Kerala &
Ministry of Railways, Government of India)

Trans Towers, 5th Floor, Vazhuthacaud, Thiruvananthapuram, Kerala, Pin: 695 014

Phone : (Office) 0471 – 2324330, Fax : 0471-2325330 Email : krdclgok@gmail.com

CIN : U63030KL2017SGC047699, GSTIN : 32AAGCK4047G1ZS, TAN : TVDK02546F, PAN : AAGCK4047G

No: KRDCCL/444/2019-OS1

Date 29 June 2019

Name of Post : Administrative Assistant
Place of Posting : Thiruvananthapuram
Mode of Posting : On contract basis
Duration : Initially for a period of 1 year
Service/ Department : Establishment/Administration
Age : Not more than 63 years
Qualification : Graduation
Experience : Retired personnel from Indian Railways/ State Government /PSUs having worked for at least 10 Yrs in HR. Persons having Legal experience would be an added advantage for selection to the post.
Website : www.krdcl.co.in
Closing date : 15 days from the date of issue.

Candidates may send their resume along with a copy of pension payment order recent Passport size Photograph to the Managing Director Kerala Rail Development Corporation Limited , Vazhuthacaud Thiruvananthapuram. A scanned copy of the application duly signed in PDF format may also be send through E-mail to www.krdclgok@gmail.com.

Sd/-
Sheba Brittas
DGM (HR)
KRDCCL